



This form is to be used to request a Central Registry Check. Individuals must enter information into each field. If a field is not applicable write NOT APPLICABLE. Individuals must sign and date on page 2; select which Central Registry check(s) are authorized to be checked; and have their signature notarized. If the individual is under the age of 19, the parent or guardian must sign and have their signature notarized. Please indicate below if the results are to be sent to a business or organization by checking the box and providing the Name and Portal ID of the business or organization.

Central Registry checks can also be requested online at <https://ecmp.nebraska.gov/DHHS-CR/>
More information can be found at: <http://dhhs.ne.gov/CentralRegistry>

Business/Organization Check: ☐

ORGANIZATION/BUSINESS INFORMATION

Name: _____ Portal ID: _____

Organization/Business must provide Portal ID to access results.
Visit <https://ecmp.nebraska.gov/DHHS-CR/> to create a Portal ID.

INDIVIDUAL INFORMATION

First _____ Middle _____ Last Name _____

Date of Birth _____ Age _____ Social Security Number _____

Address _____

City _____ State _____ Zip Code _____

Phone Number: _____

Other names, such as a maiden name, former married name, or nickname.

Names and birthdates of your children and children who lived with you:

All previous addresses at which you have resided (minimum City & State):

Please release the following information to myself or the business or organization listed above (Check all that apply). This Authorization is valid for a period of 6 months from the date of the signature:.

☐ Nebraska Child Abuse and Neglect Central Registry (CAN Registry)

1. Whether or not I am listed on the CAN Registry, and the following information regarding that listing:
- Date of the alleged child abuse or neglect; and
 - The classification of the case pursuant to Neb. Rev. Stat. 28-720. (i.e., Agency Substantiated or Court Substantiated).

☐ Nebraska Adult Protective Services Registry (APS Registry)

1. Whether or not I am listed on the APS Registry, and the following information regarding that listing:
- Date of the alleged adult abuse or neglect; and
 - The classification of the case pursuant to Neb. Rev. Stat. 28-376. (i.e., Agency Substantiated or Court Substantiated).

Section below must be completed IN the presence of the notary. Dates MUST match. If under 19; below MUST BE done by your parent/guardian.

Signature of Individual/Guardian

Date

STATE OF _____)
COUNTY OF _____) ss.

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by:

Printed Name of Individual/Guardian

Affix Official Notary seal here

Notary Public

ANY changes or corrections made in this section, MUST BE witnessed (and therefore also initialed) by the notary.

Instructions: ~~Mail completed form to :~~

Applicant, return form to Volunteer Services

~~DHHS Accounting
P.O. Box 94906
Lincoln, NE 68509~~

~~Amount: \$2.50 Per Release Form whether both Central Registries are marked or only one~~

~~Payment: Only Check or Money Order accepted. No cash. Make checks payable to "Department of Health and Human Services"~~

~~Note: If your Release Form is sent back as Incomplete, another payment of \$2.50 is required~~